



Moreton City Excelsior Football Club

Committee Position – Communications & Media Officer

The duties of the Communications and Media Officer shall be:

- To assist with presentation of relevant articles for Moreton City Excelsior.
- Updating and maintaining Facebook notifications on senior games to include scores and results.
- To attend games and functions where possible and arrange public announcements.
- Writing articles on club signings for new season
- Build the MCE community spirit with regards to announcements regarding upcoming events, including 5 a side, kindy, holiday clinics etc
- Assist in the organisation of the senior end of year celebration evening and the clubs end of year celebration day.
- Assist other committee members as required.
- Assist as Ground official, General help at sign on days, Musters, Carnivals, presentation days etc.

